



Department of
Primary Industries

Procedure

PRIMARY INDUSTRIES
Biosecurity & Food Safety NSW
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ICA-17

RECONSIGNING WHOLE OR SUB-CONSIGNMENTS AND TRANSPORTING OF CERTIFIED PRODUCT

NUMBER	ICA17	VERSION	6.0
AUTHORISED BY	Manager, Plant Product Integrity & Standards		
AUTHORISED DATE	23/05/2023	EFFECTIVE DATE	01/06/2023
ISSUED BY	Primary Industries, Biosecurity & Food Safety		

REVISION HISTORY

VERSION	DATE	AMENDMENTS	
		SECTION	DETAILS
1.0	19 Sep 2003	All	New ICA procedure
1.1	22 Dec 2003	Pages 6, 14-17	
2.0	25 Jan 2007	All	
3.0	8 Dec 2010	All	Whole document reformat
		Section 6	Wording in paragraph 1 updated to reflect 2006 decision Section 6.1 includes details for reconsignment of whole consignments
4.0	30 Jan 2014	All	Whole document reformat, amendments in line with updated protocol July 2013; add Consignment Reconciliation Records requirements.
5.0	21 Jun 2017	All	All pages reformatted. Changes made to align with the <i>Biosecurity Act 2015</i> . Updated definitions, removed details for accreditation, auditing procedures, sanctions policy and charging, and replaced the application form and PHAC. Updated NSW Department of Primary Industries contact details.
6.0	30 Apr 2023	All	Include requirements for reconsigning product certified with a phytosanitary certificate; add guidance for reconsignment with a PHAC accompanied by a copy of the original certificate, updated terminology consistent with the current Protocol.

Disclaimers

The information contained in this Procedure is based on knowledge and understanding at the time of writing (May 2023). However, because of advances in knowledge, users are reminded of the need to ensure that information upon which they rely is up-to-date and to check currency of the information with the appropriate officer of the Department or the user's independent adviser.

PROCEDURE

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1. PURPOSE

The purpose of this Procedure is to describe:

- (a) the operation and principles; and
- (b) the responsibilities and actions of personnel;

that applies to reconsigning whole and sub-consignments of certified product.

2. SCOPE

This Procedure covers the reconsigning of whole and sub-consignments in original packaging, and transportation of certified product by a business operating under an Interstate Certification Assurance (ICA) accreditation arrangement.

Under this Procedure product certified under the following can be reconsigned -

- (a) a phytosanitary certificate (PC); or
- (b) a Plant Health Certificate (PHC); or
- (c) a Plant Health Assurance Certificate (PHAC).

This Procedure is not intended for use by the Business that prepared the product. If the Business that prepared the product is deciding on the destination of parts of a consignment, separate certificates must be issued at the time of certification.

It is the responsibility of the Business reconsigning the product to ensure compliance with all applicable quarantine requirements.

Information on intrastate and interstate quarantine requirements can be obtained by phoning 1800 084 881 or accessing <http://www.interstatequarantine.org.au/>.

3. REFERENCES

[Biosecurity Act 2015](#)

Further information – <https://www.dpi.nsw.gov.au/biosecurity/plant>

Policies – <https://www.dpi.nsw.gov.au/about-us/policies-procedures>

Accreditation of Biosecurity Certifiers

Biosecurity Audit Frequency

Work Instruction – <https://www.dpi.nsw.gov.au/biosecurity/plant/market-access/contacts>

WI-01 – ‘Guidelines for Completion of Plant Health Assurance Certificates’

4. DEFINITIONS

In this Procedure:

<i>Act</i>	means the Biosecurity Act 2015 .
<i>Authorised Person</i>	means an authorised officer under the Act or a person authorised under a law of another State or Territory that relates to plant biosecurity.
<i>Authorised Signatory</i>	means a person whose name is notified to the Secretary as a person who can issue a biosecurity certificate on behalf of the business.
<i>Business</i>	means the legal entity accredited as a biosecurity certifier under the Act.

<i>Certification Assurance Arrangement</i>	means a Certification Assurance Arrangement that enables a business or a person authorised under a corresponding law of a State or Territory, to issue a Plant Health Assurance Certificate that meets certain plant health quarantine conditions for trade within the State or between the State and other States and Territories.
<i>certified product</i>	means product covered by a valid Plant Health Certificate, Plant Health Assurance Certificate or Phytosanitary Certificate.
<i>consignee</i>	means the person or Business to whom the original consignment is consigned and who will be responsible for deciding the next destination of the reconsignment.
<i>consignor</i>	means the person or Business responsible for deciding the destination of the original consignment after it leaves the place of certification.
<i>Department</i>	means the NSW Department of Regional New South Wales – Office of Primary Industries.
<i>facility</i>	means a location where original consignments are received and reconsigned or received, split and reconsigned.
<i>original certificate</i>	means the certificate accompanying the original consignment • for a PC, the certificate issued by the exporting country for import clearance which may be a copy from the eCert exchange, or the approved Commonwealth Department issued document or its official electronic equivalent, • for a PHC, the certificate issued by an Authorised Person, • for the PHAC, the original PHAC or the electronic PHAC.
<i>original consignment</i>	means the whole consignment in original packaging covered by the original certificate.
<i>Phytosanitary Certificate (PC)</i>	means an official paper document or its official electronic equivalent, consistent with the model certificates of the International Plant Protection Convention, attesting that a consignment meets Australia's phytosanitary import requirements.
<i>Plant Health Assurance Certificate (PHAC)</i>	means a Plant Health Assurance Certificate that is issued in accordance with the requirements of a Certification Assurance Arrangement.
<i>Plant Health Certificate (PHC)</i>	means a Plant Health Certificate that is issued by an Authorised Person.
<i>reconsign</i>	means forwarding original consignments or sub-consignments on to another person or Business after the original consignment.
<i>reconsignee</i>	means the person or Business to which certified product is next consigned after the original consignment.
<i>reconsignment</i>	means a whole consignment or a subconsignment to be forwarded to a consignee
<i>reconsignment certificate</i>	means a PHC or PHAC for a reconsignment amended or issued by a business accredited under this operational procedure

<i>reconsignment stamp</i>	A pre-printed stamp containing the following information - the name of the business; and - the address of the facility; and - the Interstate Produce (IP) number of the business; and - the words 'MEETS ICA-17'; and - the date of reconsignment; and - a place for the signature of the authorised signatory of the business reconsigning the consignment.
<i>splitting a consignment</i>	means the act of dividing an original consignment into sub-consignments for the purpose of; • sending the sub-consignments to different consignees; or • sending the sub-consignments to the same consignee on different vehicles or via different transport methods.
<i>sub-consignment</i>	means the part of the original consignment that is split from the original consignment.

5. RESPONSIBILITY

Position titles have been created to reflect the responsibilities which must be met by the Business under the ICA arrangement. These positions must be assigned to trained staff. One person may carry out the responsibilities of more than one position.

Certification Controller is responsible for:

- ensuring the Business and its staff comply with their responsibilities and duties under this Procedure;
- representing the Business during audits and other matters relevant to ICA Procedure;
- training staff in their duties and responsibilities under this Procedure;
- ensuring the Business has a current accreditation for an ICA arrangement covering reconsigning whole or splitting consignments of certified product;
- maintaining all original PCs, PHCs, PHACs and copies of reconsignment certificates for all split consignments and reconsigning of whole consignments.

The **Authorised Signatory** is responsible for:

- ensuring original consignments are split and sub-consignment certificates prepared and issued in accordance with section 7.2 Reconsignment certificate requirements for sub-consignments.

6. REQUIREMENTS

Certified product intended for reconsignment under this Operational Procedure must meet the following requirements:

- the original consignment must be received with a duly completed original certificate;
- the original certificate must be reconciled against the original consignment to verify date code and package markings;
- the original consignment must be received, stored, repacked and reconsigned in accordance with the quarantine entry requirements of the intended jurisdiction;
- each reconsignment must be accompanied by a duly completed reconsignment certificate.

The Department and interstate quarantine authorities maintain the right to inspect, at any time, certified product and to refuse to accept a certificate where product is found not to conform to specified requirements.

7. RECONSIGNMENTS

7.1 Reconsignment certificate requirements for whole consignments

Note: The following actions may only be undertaken by an Authorised Signatory of the accredited Business.

When reconsigning whole consignments, original certificates must be reconciled against the original consignment to verify date code, package markings, and to ensure certificate completion is accurate. The **original** certificate must be amended/endorsed as indicated below and must accompany the reconsignment (see Attachments 2, 3 and 6).

The following reconsignment certificate requirements must be met:

(a) **If the original certificate is a PHC:**

- (i) cross out the consignee details and insert the consignee details adjacent to it; or in the 'Reconsignment Details' section of the certificate and
- (ii) insert the imprint of a reconsignment stamp on the certificate; and
- (iii) insert the signature of the authorised signatory within the stamp; and
- (iv) insert the date of the reconsignment within the stamp;

OR

- (v) a **copy** of the original PHC and its attachment must accompany a PHAC reconsignment certificate prepared in accordance with section 7.3 of this Procedure.

(b) **If the original certificate is a PHAC:**

- (i) insert the name and address of the consignee in the 'Reconsigned to' section of the certificate; and
- (ii) insert the imprint of a reconsignment stamp in the 'Authorisation for reconsignment' section of the certificate; and
- (iii) insert the signature of the authorised signatory within the stamp; and
- (iv) insert the date of the reconsignment within the stamp;

OR

- (v) a **copy** of the original PHAC and its attachments must accompany a PHAC reconsignment certificate prepared in accordance with section 7.3 of this Procedure.

(c) **If the original certificate is a PC:**

- (i) a **copy** of the PC and its attachments must accompany a PHAC reconsignment certificate prepared in accordance with section 7.3 of this Procedure.

7.1.1 *Distribution of Certificate*

- The reconsignment certificate and attachments must accompany the reconsignment to the interstate or intrastate business to which it is reconsigned.

7.2 Reconsignment certificate requirements for sub-consignments

Note: The following actions may only be undertaken by an Authorised Signatory of the accredited Business.

When splitting consignments, original certificates are to be reconciled against the original consignment to verify date code, package markings, and to ensure certificate completion is accurate.

Copy the original certificate to prepare one or more reconsignment certificates (Attachment 4, Attachment 5 and 6).

The following reconsignment certificate requirements must be met:

(a) If the original certificate is a PHC:

- (i) copy the PHC and any attachments so there is one copy for each sub-consignment; and
- (ii) on the copy, cross out the consignee details and insert the consignee details adjacent to it; or in the 'Reconsignment Details' section of the certificate; and
- (iii) insert the imprint of a reconsignment stamp on the certificate; and
- (iv) insert the signature of the authorised signatory within the stamp; and
- (v) insert the date of the reconsignment within the stamp; and
- (vi) cross out the number of packages in the original consignment in the 'Number of packages' section of the certificate, and immediately under or adjacent to that entry insert the number of packages being sent in the sub-consignment;

OR

- (vii) a copy of the original PHC and its attachments must accompany a PHAC reconsignment certificate prepared in accordance with section 7.3 of this Procedure.

(b) If the original is a PHAC:

- (i) copy the PHAC and any attachments so there is one copy for each sub-consignment; and
- (ii) on the copy insert the name and address of the consignee in the 'Reconsigned to' section of the certificate; and
- (iii) insert the imprint of a reconsignment stamp in the 'Authorisation for Re-Consignment' section of the certificate; and
- (iv) insert the signature of the authorised signatory within the stamp; and
- (v) insert the date of the reconsignment within the stamp; and
- (vi) cross out the number of packages in the original consignment in the 'No of Packages' section of the certificate, and immediately under or adjacent to that entry insert the number of packages being sent in the sub-consignment;

OR

- (vii) a copy of the original PHAC must accompany a PHAC reconsignment certificate prepared in accordance with section 7.3 of this Procedure.

(c) If the original certificate is a PC:

- (i) a copy of the PC must accompany a PHAC reconsignment certificate prepared in accordance with section 7.3 of this Procedure.

7.2.1 Distribution of Certificate

- All **reconsignment certificates and attachments** must accompany the reconsignment to the interstate or intrastate Business to which it is reconsigned.

7.3 Certifying whole and sub-consignments with a new PHAC

Note: The following actions may only be undertaken by an Authorised Signatory of the accredited business (Attachment 6).

For reconsignments certified with a new PHAC, the following requirements must be met:

- (a) insert the name and address of the consignee in the 'Reconsigned to' section of the certificate; and
- (b) in the 'Certification Details' section of the certificate insert:

- (i) the IP number and facility number of the ICA17 accredited business; and
 - (ii) ICA17 in the 'Procedure' section; and
 - (iii) in the 'Accredited Business that prepared produce' section, the name and address of the ICA17 accredited business; and
- (c) insert the:
- (i) number of packages in the reconsignment, in the 'Number of Packages' section; and
 - (ii) type of packages, in the 'Type of packages' section; and
 - (iii) type of produce, in the 'Type of produce' section.
- (d) In the 'Additional Certification/Codes' section, insert:
- (i) the words 'see attached certificate number'; and
 - (ii) the original certificate number; and
- (e) block out the following sections with 'xxxxxx' or '000000' to prevent falsification:
- (i) Consignor;
 - (ii) Consignee;
 - (iii) Grower;
 - (iv) Brand Name;
 - (v) Date or Date Code;
 - (vi) Treatment details; and
- (f) in the 'Declaration' section of the certificate:
- (i) insert the name and signature of the authorised signatory; and
 - (ii) insert the date of the reconsignment; and
- (g) retain the **original** certificate and its attachments for at least 4 years.

7.4 Secondary wholesalers

Secondary wholesalers who purchase a whole reconsignment or a sub-consignment from a consignee for on-sale to a market requiring certification must be accredited under this Procedure and must obtain a reconsignment certificate from the consignee accredited under this Procedure, (the first wholesaler) addressed to them (the secondary wholesaler) as the next consignee.

When reconsigning a whole or sub-consignment, the reconsignment certificate supplied by the original consignee shall be treated as an original certificate and the procedures detailed in section 7.1 and section 7.2 apply.

- (a) Secondary wholesalers reconsigning whole consignments must:
- (i) cross out the reconsignment details; and
 - (ii) cross out the consignee's (first wholesaler) authorisation for reconsignment stamp and signature; and
 - (iii) comply with the requirements of section 7.1 as if the reconsignment certificate is an original certificate, the secondary wholesaler is the consignee and the person who next receives the certified products is the consignee; and
 - (iv) enter all alterations including the authorised stamp, signature, and date in any vacant area on the certificate as close as possible to previous crossed out details for that section.
- (b) Secondary wholesalers reconsigning sub-consignments must:
- (i) cross out the reconsignment details; and

- (ii) cross out the consignee's (first wholesaler) authorisation for reconsignment stamp and signature; and
- (iii) comply with the requirements of section 7.2 as if the reconsignment certificate is an original certificate, the secondary wholesaler is the consignee and the person who next receives the certified products is the consignee; and
- (iv) enter all alterations including the authorised stamp, signature, and date in any vacant area on the certificate as close as possible to previous crossed out details for that section.

7.5 Consignment reconciliation records

The business must maintain a Consignment Reconciliation Record or other record which captures the following information (Attachment 7):

- (a) the PC, PHC or PHAC Number accompanying the original consignment; and
- (b) verification that the date code on packages is recorded on the original certificate; and
- (c) if applicable, verification that the certification is sufficient to meet plant quarantine entry conditions for the intended destination state; and
- (d) verification results and follow-up action by the Authorised Signatory; and
- (e) the number of withdrawn or rejected packages; and
- (f) the Authorised Signatory's name and signature.

Books of pre-printed PHACs are available from ICA Records Management, Department of Primary Industries, phone 02 6552 3000.

Upon suspension, cancellation, or withdrawal of accreditation, the PHAC book must be immediately returned to the Department.

8. IDENTIFICATION AND TRACEABILITY OF CERTIFIED PRODUCT

All packages reconsigned under this Procedure must retain the package identification implemented by the consignor.

If any packages do not reconcile with the original certificate, those packages must be rejected for reconsignment under this Procedure.

Rejected packages must be isolated to prevent mixing with certified reconsignments.

Rejected packages may be treated and certified in accordance with destination quarantine requirements or consigned to markets that do not require certification.

9. RECORDS AND DOCUMENT CONTROL

9.1 ICA system records

The Business must maintain the following records:

- (a) for reconsignment of whole consignments, a copy of the amended original PHC or PHAC;
- (b) for reconsignment of sub-consignments –
 - (i) the original certificate from which the reconsignment certificates were made; and
 - (ii) copies of each of the completed reconsignment certificates issued against the original certificate;
- (c) for reconsignments certified with a new PHAC –

- (i) a copy of the original Certificate; and
- (ii) a copy of the new PHAC; and
- (d) a copy of the Work Instruction WI01 'Guidelines for Completion of Plant Health Assurance Certificates'; and
- (e) consignment reconciliation records.

Records must be retained for at least 4 years from completion.

Records shall be made available on request to an Authorised Person.

9.2 ICA system documentation

The Business must maintain the following documentation:

- (a) a current copy of the ICA Procedure; and
- (b) a current Certificate of Accreditation.

Documentation must be made available on request to an Authorised Person.

10. ATTACHMENTS

Attachment 1	Application for Accreditation as a Biosecurity Certifier
Attachment 2	Example of a completed PHAC – Reconsigning whole consignments (Section 7.1)
Attachment 3	Example of a completed PHC – Reconsigning whole consignments (Section 7.1)
Attachment 4	Example of a completed PHAC – Reconsigning sub-consignments (Section 7.2)
Attachment 5	Example of a completed PHC – Reconsigning sub-consignments (Section 7.2)
Attachment 6	Example of a completed new PHAC – Reconsigning whole and sub-consignments (section 7.3)
Attachment 7	Consignment Reconciliation Record
Attachment 8	Plant Health Assurance Certificate

Application for accreditation as a Biosecurity Certifier

A business seeking to become accredited or renew accreditation for an ICA or CA arrangement must complete and lodge an application for accreditation using the prescribed form and paying the application fee.

The application form can be accessed at:

<https://www.dpi.nsw.gov.au/biosecurity/managing-biosecurity/forms> under the heading [Applications](#)

Alternatively, contact ICA Records Management:

Phone: 02 6552 3000

Fax: 02 6552 7239

Email: bfs.admin@dpi.nsw.gov.au

Example of completed PHAC for reconsigning whole consignments



Department of
Primary Industries

Certificate Number	11111
Business Specific Information*	
Dispatch Date: / /	Ref No:
Arrival Date: / /	PO No:
* These items display business specific information entered at the discretion of the consignor. They do not represent any part of the certifying conditions of the produce.	

Plant Health Assurance Certificate

A biosecurity certificate issued under Part 13 of the *NSW Biosecurity Act 2015*
All accreditation details must be completed. Please print clearly and initial any alterations.

Consignment Details

Consignor			
Name	Bloggs Bananas		
Address	259 Ocean Way		
	Coffs Harbour		
State	NSW	Postcode	2450
Consignee			
Name	Banana Wholesalers		
Address	Sydney Markets		
	Flemington		
State	NSW	Postcode	2129

Certification Details

IP Number	Facility Number	Procedure
N4042	-01	ICA-11
Accredited Business that prepared produce		
Name	Bloggs Bananas	
Address	259 Ocean Way	
	Coffs Harbour	
State	NSW	Postcode 2450

Reconsigning to: (if applicable)

Splitting consignments, preparing composite lots or reconsigning whole consignments

Name	Banana Benders		
Address	Melbourne Markets, Melbourne		
State	VIC	Postcode	3000

Grower(s) (If more than one grower – attach list)

Name	Bloggs Bananas		
Address	259 Ocean Way, Coffs Harbour		
State	NSW	Postcode	2450

	Number of Packages	Type of Packages (e.g. trays, cartons)	Type of Produce	Brand Name or identifying marks (as marked on packages)	Date Code (as marked on packages)	Authorisation for reconsignment
1	50	Cartons	Bananas	Bloggs Bananas	24/03/2023	
2						Banana Wholesalers N3000
3						Sydney Markets
4						Flemington 2129
						Meets ICA-17

Authorised: John Wholesalers Date: 26/3/23

Treatment Details

	Treatment Date	Treatment Chemical (Active Ingredient), Concentration, Duration, Temperature
1	24/03/2023	Bananas in a hard green condition with unbroken skin (ICA-16)
2	/ /	
3	/ /	
4	/ /	

Additional Certification/Codes:

MEETS ICA-16

This certificate is valid for 21 days from date of certification

Declaration

I am a person authorised under the *NSW Biosecurity Act 2015* to issue this biosecurity certificate and I hereby certify that the details shown above are true and correct and the procedure(s) listed above have been completed.

John Bloggs	John Bloggs	24/03/2023
Full name	Signature	Date

Note: A person who provides false or misleading information on a biosecurity certificate is guilty of an offence under the Act. Such action could result in a penalty infringement notice or prosecution. The maximum penalty for an individual is \$1,100,000, and the maximum penalty for a corporation is \$2,200,000. This information is collected by the collecting agency identified in this form in relation to its functions under the Biosecurity Act 2015. This agency/s and the NSW Department of Industry may use and disclose this information as reasonably necessary for the purpose of performing biosecurity risk functions under, or reasonably contemplated by, the Biosecurity Act 2015.

Example of completed PHC for reconsigning whole consignments



Department of
Primary Industries

Certificate Number 111111

Plant Health Certificate

Appendix Attached ☐

A biosecurity certificate authorised under Part 13 of the *NSW Biosecurity Act 2015*

Consignment Details

Consignor		Consignee	
Name	Bloggs Banana	Name	Banana Wholesalers
Facility address	259 Ocean Way, Coffs Harbour	Facility address	Banana Benders Melbourne Markets Melbourne 3000
State	NSW	State	NSW
Postcode	2450	Postcode	2129

Number of packages	Type of packages (e.g. trays, cartons)	Item (for plants, include botanical name)	Grower or Packer (Include name, address, and IP)	Brand name (As marked on packaging)	Date Code	Certification (Treatment/Condition of Entry)
50	Cartons	Bananas	Bloggs Banana 259 Ocean Way Coffs Harbour 2450 N1703-01 Banana Wholesalers N3000 Sydney Markets Flemington 2129 Meets ICA 17	Bloggs Banana	24/03/2023	Hard green condition without broken skin

Additional declaration/documentation

Authorised: John Wholesalers Date: 26/3/23

Declaration

Valid for 21 days from date of certification

In accordance with Part 13 of the *NSW Biosecurity Act 2015* (the Act), I hereby certify that the packages and produce described above complies with the stated certification requirements and that the details included on this biosecurity certificate are, to the best of my knowledge, true and correct.

A Officer	Coffs Harbour	A Officer	Official Stamp
Authorised officer's name (approved under s.195 of Act)	Office Location	Signature	
Compliance Officer	0101 234 567	24-03-2023	
Role	Phone	Date	PRINT FORM RESET FORM
Department of Primary Industries			

Agency

This information is collected by the collecting agency identified in this form in relation to its functions under the Biosecurity Act 2015. This agency/s and the NSW Department of Industry may use and disclose this information as reasonably necessary for the purpose of performing biosecurity risk functions under, or reasonably contemplated by, the Biosecurity Act 2015.

Example of completed PHAC for reconsigning sub-consignments



Department of
Primary Industries

Certificate Number	11111
Business Specific Information*	
Dispatch Date: / /	Ref No:
Arrival Date: / /	PO No:
* These items display business specific information entered at the discretion of the consignor. They do not represent any part of the certifying conditions of the produce.	

Plant Health Assurance Certificate

A biosecurity certificate issued under Part 13 of the *NSW Biosecurity Act 2015*

All accreditation details must be completed. Please print clearly and initial any alterations.

Consignment Details

Consignor			
Name	Bloggs Bananas		
Address	259 Ocean Way		
	Coffs Harbour		
State	NSW	Postcode	2450

Consignee			
Name	Banana Wholesalers		
Address	Sydney Markets		
	Flemington		
State	NSW	Postcode	2129

Reconsigned to: (if applicable)
Splitting consignments, preparing composite lots or reconsigning whole consignments

Name	Banana Benders		
Address	Melbourne Markets, Melbourne		
State	VIC	Postcode	3000

Certification Details

IP Number	Facility Number	Procedure
N 4042	-01	ICA-11

Accredited Business that prepared produce

Name	Bloggs Bananas		
Address	259 Ocean Way		
	Coffs Harbour		
State	NSW	Postcode	2450

Grower(s) (If more than one grower – attach list)

Name	Bloggs Bananas		
Address	259 Ocean Way, Coffs Harbour		
State	NSW	Postcode	2450

	Number of Packages	Type of Packages (e.g. trays, cartons)	Type of Produce	Brand Name or identifying marks (as marked on packages)	Date Code (as marked on packages)	Authorisation for reconsignment
1	50	Cartons	Bananas	Bloggs Bananas	24/03/2023	
2	25	SPLIT CONSIGNMENT				Banana Wholesalers N3000
3						Sydney Markets
4						Flemington 2129
						Meets ICA-17

Authorised: John Wholesaler Date: 26/3/23

Treatment Details

	Treatment Date	Treatment Chemical (Active Ingredient), Concentration, Duration, Temperature
1	24/03/2023	Bananas in a hard green condition with unbroken skin (ICA-16)
2	/ /	
3	/ /	
4	/ /	

Additional Certification/Codes:

MEETS ICA-16

This certificate is valid for 21 days from date of certification

Declaration

I am a person authorised under the *NSW Biosecurity Act 2015* to issue this biosecurity certificate and I hereby certify that the details shown above are true and correct and the procedure(s) listed above have been completed.

John Bloggs	John Bloggs	24/03/2023
Full name	Signature	Date

Note: A person who provides false or misleading information on a biosecurity certificate is guilty of an offence under the Act. Such action could result in a penalty infringement notice or prosecution. The maximum penalty for an individual is \$1,100,000, and the maximum penalty for a corporation is \$2,200,000. This information is collected by the collecting agency identified in this form in relation to its functions under the Biosecurity Act 2015. This agency/s and the NSW Department of Industry may use and disclose this information as reasonably necessary for the purpose of performing biosecurity risk functions under, or reasonably contemplated by, the Biosecurity Act 2015.

Example of completed PHC for reconsigning sub-consignments



Department of
Primary Industries

Certificate Number 111111

Plant Health Certificate

Appendix Attached ☐

A biosecurity certificate authorised under Part 13 of the *NSW Biosecurity Act 2015*

Consignment Details

Consignor

Name *Bloggs Banana*
Facility address *259 Ocean Way, Coffs Harbour*
State *NSW* Postcode *2450*

Consignee

Name *Banana Wholesalers* *Banana Benders*
Facility address *Sydney Markets, Flemington* *Melbourne Markets*
State *NSW* Postcode *Melbourne 3000*

Number of packages	Type of packages (e.g. trays, cartons)	Item (for plants, include botanical name)	Grower or Packer (Include name, address, and IP)	Brand name (As marked on packaging)	Date Code	Certification (Treatment/Condition of Entry)
<i>50</i> <i>25</i>	<i>Cartons</i>	<i>Bananas</i>	<i>Bloggs Banana</i> <i>259 Ocean Way</i> <i>Coffs Harbour</i> <i>2450</i> <i>N1703-01</i> <i>Banana Wholesalers N3000</i> <i>Sydney Markets</i> <i>Flemington 2129</i> <i>Meets KA 1/</i>	<i>Bloggs Banana</i>	<i>24/03/2023</i>	<i>Hard green condition without broken skin</i>

Additional declaration/documentation

Authorised: *John Wholesaler* Date: *26/3/23*

Official
Stamp

Declaration

Valid for 21 days from date of certification

In accordance with Part 13 of the *NSW Biosecurity Act 2015* (the Act), I hereby certify that the packages and produce described above complies with the stated certification requirements and that the details included on this biosecurity certificate are, to the best of my knowledge, true and correct.

A Officer

Authorised officer's name (approved under s.195 of Act)

Coffs Harbour

Office Location

Compliance Officer

Role

0101 234 567

Phone

Department of Primary Industries

Agency

A Officer

Signature

24-03-2023

Date

PRINT FORM

RESET FORM

This information is collected by the collecting agency identified in this form in relation to its functions under the Biosecurity Act 2015. This agency/s and the NSW Department of Industry may use and disclose this information as reasonably necessary for the purpose of performing biosecurity risk functions under, or reasonably contemplated by, the Biosecurity Act 2015.

Certificate Number	12123
Business Specific Information*	
Dispatch Date: / /	Ref No:
Arrival Date: / /	PO No:
<i>* These items display business specific information entered at the discretion of the consignor. They do not represent any part of the certifying conditions of the produce.</i>	

All accreditation details must be completed. Please print clearly and initial any alterations.

Consignor			
Name	XX		
Address	XX		
	XX		
	State	XXXXXXX	Postcode XXXXXX

Name	xx			
Address	xx			
	xx			
State	xxxxxxx	Postcode	xxxxxx	

Splitting consignments, preparing composite lots or reconsigning whole consignments

Name	Banana Benders			
Address	Melbourne Markets, Melbourne			
	State	VIC	Postcode	3000

<i>N</i> 3000	-01	ICA-17
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Name	<i>Banana Wholesalers</i>		
Address	<i>Sydney Markets</i>		
	<i>Flemington</i>		
State	<i>NSW</i>	Postcode	<i>2129</i>

Name	xx			
Address	xx			
State	xxxxxxx	Postcode	xxxxxx	

	Number of Packages	Type of Packages (e.g. trays, cartons)	Type of Produce	Brand Name or identifying marks (as marked on packages)	Date Code (as marked on packages)	Authorisation for reconsignment
1	15	Cartons	Bananas	xxxxxxxxxxxxxxxx	xxxxxxxxxxxxxx	
2						
3						
4						

Treatment		Treatment
Date	Chemical (Active Ingredient), Concentration, Duration, Temperature	
1	/ /	
2	/ /	
3	/ /	
4	/ /	

See attached Certificate Number 11111

I am a person authorised under the *NSW Biosecurity Act 2015* to issue this biosecurity certificate and I hereby certify that the details shown above are true and correct and the procedure(s) listed above have been completed.

26/03/2023

Date _____

Note: A person who provides false or misleading information on a biosecurity certificate is guilty of an offence under the Act. Such action could result in a penalty infringement notice or prosecution. The maximum penalty for an individual is \$1,100,000, and the maximum penalty for a corporation is \$2,200,000. This information is collected by the collecting agency identified in this form in relation to its functions under the Biosecurity Act 2015. This agency/s and the NSW Department of Industry may use and disclose this information as reasonably necessary for the purpose of performing biosecurity risk functions under, or reasonably contemplated by, the Biosecurity Act 2015.

Example of attachment to a new PHAC for consigning whole or sub-consignments



Department of
Primary Industries

Certificate Number	11111
Business Specific Information*	
Dispatch Date: / /	Ref No:
Arrival Date: / /	PO No:
* These items display business specific information entered at the discretion of the consignor. They do not represent any part of the certifying conditions of the produce.	

Plant Health Assurance Certificate

A biosecurity certificate issued under Part 13 of the *NSW Biosecurity Act 2015*

All accreditation details must be completed. Please print clearly and initial any alterations.

Consignment Details

Consignor			
Name	Bloggs Bananas		
Address	259 Ocean Way		
	Coffs Harbour		
State	NSW	Postcode	2450

Consignee			
Name	Banana Wholesalers		
Address	Sydney Markets		
	Flemington		
State	NSW	Postcode	2129

Certification Details

IP Number	Facility Number	Procedure
N4042	-01	ICA-11

Accredited Business that prepared produce

Name	Bloggs Bananas		
Address	259 Ocean Way		
	Coffs Harbour		
State	NSW	Postcode	2450

Reconsigning to: (if applicable)

Splitting consignments, preparing composite lots or reconsigning whole consignments

Name			
Address			
State		Postcode	

Grower(s) (If more than one grower – attach list)

Name	Bloggs Bananas		
Address	259 Ocean Way, Coffs Harbour		
State	NSW	Postcode	2450

	Number of Packages	Type of Packages (e.g. trays, cartons)	Type of Produce	Brand Name or identifying marks (as marked on packages)	Date Code (as marked on packages)	Authorisation for reconsignment
1	50	Cartons	Bananas	Bloggs Bananas	24/03/2023	
2						
3						
4						

Treatment Details

	Treatment Date	Treatment Chemical (Active Ingredient), Concentration, Duration, Temperature
1	24/03/2023	Bananas in a hard green condition with unbroken skin (ICA-16)
2	/ /	
3	/ /	
4	/ /	

Additional Certification/Codes:

MEETS ICA-16

This certificate is valid for 21 days from date of certification

Declaration

I am a person authorised under the *NSW Biosecurity Act 2015* to issue this biosecurity certificate and I hereby certify that the details shown above are true and correct and the procedure(s) listed above have been completed.

John Bloggs	John Bloggs	24/03/2023
Full name	Signature	Date

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Consignment Reconciliation Record

Business Name:				N	—	Record No.	
PHC or PHAC No.(s)	Date code on package matches certificate Y/N	Consignment meets state Quarantine Entry Conditions Y/N	Follow up by authorised signatory	Number rejected or withdrawn packages	Name of Authorised Signatory	Signature of Authorised Signatory	



Department of Primary Industries

Certificate Number

Business Specific Information*

Dispatch Date: / / Ref No:

Arrival Date: / / PO No:

* These items display business specific information entered at the discretion of the consignor. They do not represent any part of the certifying conditions of the produce.

Plant Health Assurance Certificate

A biosecurity certificate issued under Part 13 of the *NSW Biosecurity Act 2015*

All accreditation details must be completed. Please print clearly and initial any alterations.

Consignment Details

Consignor

Name
Address
State Postcode

Consignee

Name
Address
State Postcode

Reconsigned to: (if applicable)

Splitting consignments, preparing composite lots or reconsigning whole consignments

Name
Address
State Postcode

Certification Details

IP Number

Facility Number

Procedure

N

Accredited Business that prepared produce

Name
Address
State Postcode

Grower(s) (If more than one grower – attach list)

Name
Address
State Postcode

	Number of Packages	Type of Packages (e.g. trays, cartons)	Type of Produce	Brand Name or identifying marks (as marked on packages)	Date Code (as marked on packages)	Authorisation for reconsignment
1						
2						
3						
4						

Treatment Details

	Treatment Date	Treatment Chemical (Active Ingredient), Concentration, Duration, Temperature
1	/ /	
2	/ /	
3	/ /	
4	/ /	

Additional Certification/Codes:

This certificate is valid for 21 days from date of certification

Declaration

I am a person authorised under the *NSW Biosecurity Act 2015* to issue this biosecurity certificate and I hereby certify that the details shown above are true and correct and the procedure(s) listed above have been completed.

Full name

Signature

Date

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